Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**SHANTI DEVI ARYA MAHILA COLLEGE, DINANAGAR**
Name of the head of the Institution	**Dr. Reena Talwar**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01875221382**
Mobile no.	**9463171685**
Registered Email	**SDAMCOLLEGEDNN1968@GMAIL.COM**
Alternate Email	**talwarreena77@gmail.com**
Address	**NEAR BUS STAND,GT ROAD, DINANAGAR**
City/Town	**DINANAGAR**
State/UT	**Punjab**
Pincode	**143531**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**DR.MANEETA KAHLON**
Phone no/Alternate Phone no.	**01875220344**
Mobile no.	**9914366696**
Registered Email	**SDAMCOLLEGEDNN1968@GMAIL.COM**
Alternate Email	**talwarreena77@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://shantidevicollege.org/public/web_images/418/aqar_2018-19.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://shantidevicollege.org/campus/academic-calender-2019-20

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B++**	**80.15**	**2004**	**16-Sep-2004**	**15-Sep-2009**
2	**A**	**3.02**	**2013**	**08-Jul-2013**	**07-Jul-2018**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**01-Jul-2005**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Academic audit both at departmental and institutional level	28-Aug-2019 3	8
Seminar of IPR	09-Mar-2020 1	350
Feedback was collected from students, of various departments. These reports were analysed through IQAC quality management members & different improvements were suggested.	10-Jun-2020 20	500
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
DPI (Colleges) Pb Chandigarh	95 Grant in aid	State Govt.	2019 365	9205647
Govt. Of India Ministry of Science & Technology	Inspire Programme	Dept. Of Science & Technology	2019 365	968320
NSS Dept.	NSS Grant	GNDU	2019 365	112500
Punjab State Council for Science and technology, Chandigarh	NEAC	State Govt.	2019 365	10000
Ministry of Human Resource Development	AISHEE	Centre Govt.	2019 365	6000
UGC New Delhi	Ambedkar Study Centre & Indira Gandhi Study Centre	Centre Govt.	2019 365	4346163
Red Ribbon Club	Red Ribbon Club	State Govt.	2019 365	4000
Distt. Youth Parliament Grant	Distt. Youth Parliament Grant	Centre Govt.	2019 365	18985
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes

Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• Innovative Teaching Learning ICT enabled teaching techniques • Organizations of Seminars • Retraining of Teachers • Academic Audit • Remedial classes for weak students in major subjects.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Academic: a) In the starting of the session we planned to take feedback from all stakeholders(for example,students,Parents, Alumni,Teachers).Simultaneously,IQAC planned meeting with teachers regarding filling the Students Satisfaction Survey(SSS) forms and also discussed teaching learning process with teachers. b) IQAC proposed Department of English to run inter departmental English communication classes in the college. c) In the starting of the session, IQAC planned for maintaining students' progression report. d) In the starting of the session, IQAC planned for organizing seminars, counselling, Workshops Extension lectures.Infrastructure and College Development: a) In IQAC meeting, members suggested for registration of Alumni Association of the college as soon as possible. b) IQAC planned for plantation of more seasonal plants and	**1.Academic: a) For the session,IQAC collected online feedback from all stakeholders(for example,students,Paren ts,Alumni,Teachers) . Simultaneously in this session students have submitted SSS) questionnaires through online mode. b) English department ran English Communication classes for interested students of other departments. c) For the outcomes of this, IQAC deputed all HOD's to maintain data of student's progression. d) Psychology department ran counselling cell in the college and seminars were also organized**

beautification of the college. c) Cleanliness and availability of adequate drinking water.Digitization and Elearning of library College to renew DELNET membership	
Infrastructure and College Development: a) In IQAC meeting, members suggested for registration of Alumni Association of the college as soon as possible. b) IQAC planned for plantation and beautification of the college. c) Cleanliness and availability of adequate drinking water.	Infrastructure and College Development: a) Registration of Alumni Association is under process. b) Approx. 200 pots with beautiful plants were bought to beautify the campus. c) College accomplished in cleanliness and availability of adequate drinking water in the college.
Digitization and E-learning of library College to renew DELNET membership.	Digitization and E-learning of library College renewed membership of DELNET for 2019-20 session. Now, the college can access e-resources (e-book and e-journals) for students as well as for teachers.

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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
MANAGING COMMITTEE	**14-Dec-2020**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2020**
Date of Submission	**17-Feb-2020**
17. Does the Institution have Management Information System ?	**No**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Institution follows the curriculum designed by GNDU, Affiliating University. The institution has developed a structured and effective implementation of the curriculum Induction Program: Every year Principal of the college addresses the

students who are new entrants in their first year of their study. In this address the Principal gives information of vision and mission of the college, curriculum delivery, policies and processes as well as facilities available in the college. She also motivates students to participate in co-curricular and extracurricular activities which are arranged in the college every year. In the same meeting the Principal gives information to the students of different scholarships available and how to take benefits of these scholarships. At the beginning of every academic year the college chalks out an academic calendar. The incharge teacher sets the time table schedule of each subject for teaching which includes theory as well as practical hours. The head of the department conducts academic planning meeting to plan & organize the schedule of lectures & distribute the syllabus among the faculty members. The faculty members are instructed by the HOD to complete the syllabus with in stipulated time. If for any reasons any faculty member fails to finish her syllabus within stipulated time, the lecturer is asked to arrange extra lectures of her subject. As per the requirements new books are ordered with the consultation of subject-teachers. For implementation of curriculum teachers have included in their teaching methods presentation, assignments & seminars for effective teaching. The faculties receive all sorts of support from the college to understand the curriculum. Timely meetings are conducted & instructions are given for submission of assignments. Conducting class tests & internal- house tests are well planned & executed before final examination. Our institution collects feedback on curriculum aspects from students & parents. Institution has established Academic Council in order to ensure & analyse the academic excellence at students & faculty level. Analysis is made by Academic Council about the students, faculty members performance in every semester & requirement for quality enrichment. The college conducts annual alumni meet in which suggestions & feedback is received from alumni students. The feedback data is analyzed & there suggestions are considered & placed before faculty members so that improvements can be made

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	Diploma in Library Scence	19/07/2019	365	YES	YES

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	Diploma in Library Science	19/07/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	22

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
CC In Web Designing	08/01/2020	23
Diploma Course In Web Designing	08/01/2020	16
CC In IT Multimedia	08/01/2020	32
CC In Computer Fundamental Internet	08/01/2020	10
CC In Taxation	08/01/2020	20
Diploma Course In Taxation	08/01/2020	4
Advance Diploma Course In Taxation	08/01/2020	4
CC in Communication Skills	08/01/2020	16
Diploma Course in Communication Skills	08/01/2020	12
CC Course In Bio-Technology	08/01/2020	22

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSc	COMPUTER SCIENCE	15
MSc	INFORMATION TECHNOLOGY	22
MSc	FASHION DESIGNING	27
BSc	INFORMATION TECHNOLOGY	10
BSc	BIOTECHNOLOGY	9
BSc	FASHION DESIGNING	39
BCA	COMPUTER APPLICATION	27
BVoc	SOFTWARE DEVELOPMENT	10
BSc	SCIENCE	87
BA	ARTS	110

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
NAAC makes it a tradition to mandatory collect feedback from stakeholders' students, teachers, parents, alumni and employers. This is done by a feedback committee. They collect and analyze the feedback and make suggestions to the appropriate bodies. Objective: The objective of the exercise is to correctly gauge the impact of all the efforts taken by the institution at all levels on the various stakeholders. The institution wants the benefits to reach all the stakeholders. This feedback is collected and trends are generated through statistical analysis. Based on the opinion of the stakeholders, further action is taken by the feedback committee. Methodology (Feedback Analysis Procedure :): Our college is collecting online feedbacks from the stake holders on the curriculum as well as on the overall improvement of the college. We have designed a special feedback form on curriculum development. We are also collecting feedback from students on Faculty performance as well as College Infrastructure. Analysis: The data is compiled and analyzed through Academic head. It is given for improvement in the respected areas. General Action Plan after data collection and analysis: Annual Feedback Action Taken Report is given after analysis of stakeholders' feedback. Meetings are held to discuss the suggestions and trends and feasibility of implementing the suggestions (if possible) in the feedback.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCA	COMPUTER APPLICATION	180	100	99
BCom	CPMMERCE	180	120	118
BSc	FASHION DESIGNING	180	130	124
BSc	BIOTECHNOLOGY	180	30	28
BSc	INFORMATION TECHNOLOGY	180	30	28
BSc	MEDICAL	180	100	97
BA	ARTS	900	540	534
BSc	COMPUTER SCIENCE	180	130	128
BSc	ECONOMICS	180	50	49
BSc	NON MEDICAL	180	125	124
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution	Number of fulltime teachers available in the institution	Number of teachers teaching both UG and PG courses

2019	1476	399	58	2	26

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
86	86	9	9	4	4
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, the mentoring system is available with College. In routine session along with the subject knowledge, the teachers provide guidance and information to the students about the professional and personal life, interaction with society, the career opportunities, nature of competitive exams with anticipation of future changes are also discussed on the recent events happened in society. If necessary, the college collects the personal information of student and the staff provides support as per the situation and requirement of the student.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1875	86	1:22

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
No Data Entered/Not Applicable !!!

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Nill	Nill	Nill
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	103201	SEM I, II	15/03/2020	14/08/2020
BSc	103301	SEM I,II	15/03/2020	14/08/2020
BCA	107201	SEMI,II	15/03/2020	14/08/2020

BCom	108501	SEM I,II	15/03/2020	14/08/2020
BVoc	110301	SEM I,II	15/03/2020	14/08/2020
BSc	105701	SEM I,II	15/03/2020	14/08/2020
BSc	107401	SEM I,II	15/03/2020	14/08/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As per the guidelines of University the institution appointed college Controller of exams Dr. Sushma Gupta for smooth conduct of the Examinations and making policy decisions in regard to organize examinations, improve the systems of examinations. Result Analysis is done by the class tutors after House exams. The Principal conducts Review Meetings, department wise, to get necessary feedback for the improvement of students' performance. Whenever necessary, the tutors recommends the visit of the parent to the college for a discussion about the Student in Parent Teacher Meeting. Remedial Classes are conducted for the slow learners/absentees. Assessments of group discussions, seminars, assignments and periodically held written tests help to know the performance of the students and to take remedial measure if needed.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college prepares academic calendar at the beginning of the year and distributes it to the students at the time of their admission in the college and the academic session 2019-20 was no exception. The academic calendar is also distributed among all teaching non-teaching staff of the college. The academic calendar contains the yearly schedule of the college ranging from the list of holidays (national level holidays, state level holidays, local holidays and the institutional holidays), date schedule of the college examinations and other forms of evaluation such as evaluation through performance in Departmental seminar, presentation etc. The tentative dates of publication of college results are also mentioned in the academic calendar. The tentative dates of activities of NSS, NCC, are also given in the academic calendar. Schedule of other activities such as Parent-teacher meeting, College social and cultural programmes, sports etc are also provided in the academic calendar. Academic Calendar and Annual Plan are both uploaded on the website.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://shantidevicollege.org/campus/course-outcomes

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
108505	BCom	COMMERCE	27	27	100
103205	BA	ARTS	140	140	100
103305	BSc	SCIENCE	140	140	100
105705	BSc	INFORMATION TECHNOLOGY	10	10	100

107405	BSc	BIO TECHNOLOGY	9	9	100
108605	BSc	FASHION DESIGNING	40	40	100
216403	MA	ENGLISH	31	31	100
107205	BCA	COMPUTER	27	27	100
111505	BVoc	FINANCIAL MARKETING	12	12	100
110305	BVoc	SOFTWARE DEVELOPMENT	7	7	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://shantidevicollege.org/welcome/feedback_graph?title=studentsurvey

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Intellectual Property Rights (IPR) Seminar on 9th March 2020	PG DEPT. OF COMMERCE ECONOMICS	09/03/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	**POLITICAL SCIENCE**	**3**	**5.22**
National	**COMMERCE**	**2**	**4.62**
National	**PSYCHOLOGY**	**1**	**5.60**
National	**HINDI**	**1**	**5.60**
National	**HOME SCIENCE**	**2**	**4.62**
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
HOME SCIENCE	**1**
POLITICAL SCIENCE	**3**
COMMERCE	**2**
Hindi	**5**
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nill	**Nill**	**Nill**	**2020**	**Nill**	**Nill**	**Nill**
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nill	**Nill**	**Nill**	**2020**	**Nill**	**Nill**	**Nill**
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	**60**	**310**	**Nill**	**Nill**
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and

Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Cadet Priti Saini won state level shooting competition held at PAP shooting range Jalandhar	NCC	1	15
Seminar on vermicomposting (solid waste management) and water conservation was held in the village Vadda Sahowal	NSS	5	150
Programme Officer of NSS along with NSS Volunteers planted medicinal trees in Dayanand mathh. Swami Sadanand Saraswati Ji addressed volunteers on how to protect the environment by planting trees.	NSS	2	224
Students attended leadership camp at Manali organized by Punjab Youth Services	NSS	1	8
ANO Dr. Anjna Malhotra along with three NCC Cadets attended NCC Camp at Ropar	NCC	1	3
World Nature Conservation Day was organized on 28th July 2019 during which declamation contest was organized and winners were awarded prizes by principal Mrs. Ratna Sharma.	NSS	5	225
College tribute to Kargil Martyrs by lighting white candles as a mark	NSS/NCCpaid /RED CROSS/YOUTH WELFARE DEPT.	15	180

of respect and honour for these national Heroes on Kargil Vijay Diwas on their 20th anniversary.			
NSS Program Officers along with NSS volunteers visited Village Vadda Sahowal and planted trees.	NSS	3	30
NSS Dept. organized Summer Internship Camp at Sahowal.	NSS	5	180
NCC Cadets attended the ATC camp at Main Bhago Polytechnic College, Amritsar.	NCC	1	18

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
World Cancer Awareness Day	NSS/Science/Home Science	World Cancer Awareness Day" was organized.	15	100
Enlightenment Minds	IQAC/Psychology Department	Enlightenment Minds The Psychology Club organized an Extension lecture on Understanding Mental Illness ,	10	200
Women Equality Day	Youth Welfare Department	Youth Welfare Department celebrated Women Equality Day	15	250
International	NSS and Youth	International	18	400

Womens Day	Welfare Department	conference (under CPE) on Women: An equal world is an enabled world was organized.		
Rashtriya Matra Bhasha Diwas	Youth Welfare Department	PG Dept. of Punjabi celebrated Rashtriya Matra Bhasha Diwas.	10	150
National Girl Child Day	IQAC	National Girl child day was celebrated.	15	370
Swachhta Pakhwada	NSS	NSS and Science Departments, organized extension lecture on Jal Shakti Abhiyan under Water Conservation Campaign and Swachhta Pakhwada under the guidance of MHRD, Govt. of India.	15	150
Poshan Maah	NSS	Home Science and NSS Dept celebrated Poshan Maah by organizing lectures on Iron Deficiency-Anemia and Role of Calcium in maintaining health of women.	10	150
Blood Group Determination Camp	NSS	NSS and Science department organized blood group determination camp during which more than 100 students got their blood group determined. Principal Mrs. Ratna Sharma told that	11	100

	everyone must know her blood group for safe blood transfusion.

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
11500000	11300000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SMILE	Fully	2020	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	13828	1147265	145	21025	13973	1168290
Reference Books	15019	2065793	162	100180	15181	2165973

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	305	8	305	8	8	9	20	500	0
Added	10	0	10	3	0	0	1	0	0
Total	315	8	315	11	8	9	21	500	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

500 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
2100000	2014000	10000000	9686000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

        The institution obtains the necessary requirements of class rooms, laboratories and other infrastructural resources from each HOD well before the beginning of the academic year. After validation of the requirements in IQAC the available resources are allocated to each department. Wherever there exists a situation that a facility (a laboratory) is required by more than one department suitable adjustments in the time table would make the optimal use of the laboratory a possibility. Right from its inception the college has been improving its infrastructure to meet its ever increasing growth. Modernizations of laboratories have been done to meet the ever changing academic requirements. The institution has a permanent manager to take care of all the construction work, be it add on constructions or maintaining the existing ones. The buildings are maintained for their up-keep and repairs on a regular basis. The house keeping team regularly maintains the buildings, corridors and other places clean and tidy. The wash rooms are maintained by a team on a regular basis to maintain their usability. The Departments managed by their heads are responsible for maintaining the laboratory equipment for their operational conditions. They identify the agencies who would undertake the maintenance work and would get the equipment ready for operations before the beginning of every semester. The institution has an IT cell headed by a senior member of the faculty to oversee the procurement, maintenance, repairs and replacement of equipment like computers, laptops, projectors and others in the domain area of information technology across the institution

http://shantidevicollege.org/campus/systems-and-procedures

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	concessions	702	1563726
Financial Support from Other Sources			
a) National	SC BC SITA RAM JINDAL SGPC	252	4956720
b)International	NIL	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Three - day workshop was conducted by Mrs. Somi Dhanjal, representative of Pidilite Industry. The workshop was greatly appreciated by staff and	08/08/2019	150	Department of Fashion Designing

students.				
Enlightenment Minds The Psychology Club organized an Extension lecture on Understanding Mental Illness Dr. Rupinder Babbar MO(Psychiatry) in Civil Hospital, Gurdaspur delivered her lecture on the causes of different Mental Illnesses	21/09/2019	110	College Psychological Club	
2 days workshop on "Operating system Networking" held by Er. Manav Mahajan, Director, Atec Education Centre, Gurdaspur.	01/11/2019	500	Computer Cell	
Online Simulation Lab was organized in which online trading skill were given to the student by the trainer Mr. Rohan Mehra of Terra Education, Amritsar.	14/11/2019	50	Computer Cell	
One week Stitching Tailoring Training programme was started for village girls at adopted village Vadda Sahowal.	12/01/2020	75	Department of Fashion Designing /NSS	
Entrepreneurship Awareness Programme conducted by staff of Lovely Professional University, Phagwara.	22/01/2020	257	IQAC	
Remedial Coahing	09/10/2019	262	IQAC	
International Yoga Day was conducted by NSS and Youth Welfare Department	21/06/2020	280	IQAC /Youth Welfare Dept./NSS Dept	
Mentor –Mentee groups were formulated faculty-	30/07/2019	1875	IQAC	

wise	

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2020	Entrepreneurship Awareness Programme conducted by staff of Lovely Professional University, Phagwara.	Nill	160	Nill	3
2020	Campus Placement Cell Under -IQAC organized a special Lecture Series on "Want to Learn About Cutting Edge Technology, Career Choices, Research Areas: Diversifying Careers A webinar was organised on Personal Branding by Resource Person Ms. Ananya Kuk	Nill	210	Nill	4
2020	IQAC under Campus Placement cell organized a talk for final year students The speaker was Mrs Ashima	Nill	320	Nill	1

	Sharda,				

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
23	23	5

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	Nill	Nill	Employment Exchange /SSM College	315	4

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	3	B.Sc (BioTech)	B.Sc (BioTech)	GNDU Amritsar	M.Sc Micro Biology, M.Sc Human Genetics.
2020	1	B.Sc (BioTech)	B.Sc (BioTech)	Khalsa College, Amritsar	M.Sc Bio Tech
2020	1	B.Com	Commerce	DAV Univeristy jalandhar	MBA
2020	10	B.Com	Commerce	SDAM college ,Dinanagar	MCOM
2020	1	B.Com	Commerce	VMS College,Batala	LLB
2020	6	B.Sc	Economics	SSM College, Dinanagar	M.Sc (Mathematics)

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year		
Activity	Level	Number of Participants
World Nature Conservation Day was organized on 28th July 2019 during which declamation contest was organized and winners were awarded prizes	College	88
Sardar Udham Singh Martyrdom Day was celebrated by students by participating in Essay writing competition	College	45
quiz competition to commemorate Quit India Movement Day	College	88
Slogan Writing and Poster Making competition to commemorate Sri Guru Nanak Dev Ji's 550th birth Anniversary	College	61
Post Garduate Department of Fashion Designing organized Rakhi making competition	College	80
PG Department of Computer Science and IT organized Inter class Poster making competition	College	68
slogan writing and poster making competition on International Youth Day.	College	160
College Student Ms. Rajni Sharma participated in All India Inter-university Competition held at Punjab University, Chandigarh	Inter College	150
NetaJi Subhas Chander Bose Brith Anniversary was celebrated by organizing Essay Writing Competition.	College	42
College celebrated 71st Republic Day by organizing Patriotic songs competition	College	36
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	Nill	Nill	Nill	Nill	Nill	Nill

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Alumni association of the institution, the registration is in the process. • The members meet at least once in a year and discuss all the issues pertaining to the development of the institution both academically and otherwise. The alumni participation basically is in areas of identifying the gaps between the levels of learning within the campus and the levels of learning expected by the industry. The institution arranges lectures by alumni in different departments so that the students can be motivated to prepare themselves for careers in an environment of global competition.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Academic functioning: The College inculcates the culture of collective responsibility amongst its faculty members and the constitutive departments. The college delegates authority and provides operational-autonomy at various levels. Under the supervision of Principal and Vice-Principal, Heads of the Departments are empowered and the departments are provided academic autonomy a concrete step towards effective decentralized governing system. Each department is given freedom to prepare its academic planner and schedule of activities, Time-table, designing and assigning of student projects, to conduct workshop/hands-on-training programs/guest lectures on areas prioritized by the departments.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

Strategy Type	Details
Curriculum Development	The admission procedure starts with the Admission Committee giving away prospectus and admission forms. The interested students buy them and submit them after duly filling them. A close scrutiny is done of the forms and the eligible candidates are given admission either on merit or on first cum first bases.
Teaching and Learning	The industry academia interaction is a permanent feature of the teaching learning policy of our college. The various departments to organize visits and study tours for the benefit of the students. The college has developed interaction with industry and educational institutes for placement, academic exchange and industrial visits.
Examination and Evaluation	The College has been a backbone for many all-round activities too to ensure a healthy environment for its employees. Cultural Programmes are conducted to motivate and spread positive energy in the college campus. In this league programmes like Yoga Day, Women's Day are also organized for stress management and awareness. To upgrade and enhance the standards of academic environment, Permanent teaching faculties are send to various refresher, orientation and Short Term courses and under CPE, IQAC OF the College also conducts Faculty Development Programme and Soft Skill Courses.
Research and Development	The library is the knowledge resource for students teachers substantial additions have been made in the library. Photocopies are also provided to needy students. There are two different libraries for UG and PG students. DELNET has been subscribed for the college library. The college provides expensive software's, physical infrastructures and instrumentation facilities under CPE College scheme.
Library, ICT and Physical Infrastructure / Instrumentation	A Research Committee is appointed by the Principal of the College to strengthen and motivate the faculty members for improving and enhancing the standards of learning and research. Under this committee teachers' research

	projects as well as students' research projects are encouraged and given support for better outcomes. The IQAC coordinator appointed by the University under Principal and coordinator's guidance various departments of the College organizes National, International conferences, symposium and workshops annually to promote research activity in the institution. The teaching staff is appraised, acknowledged and felicitated for their research paper publications in national and international journals during college Common Meetings, festivals and annual functions for encouragement and motivation.
Human Resource Management	Principal, Controller of Examination and Vice-Principals collaboratively conduct meetings and workshops for faculty members and staff of the College for smooth functioning of examinations and evaluation process. Information regarding supervision duties, rules of answer sheet evaluation is intimated timely to all the staff members of the College. Internal examinations are also conducted. Students are shown their internal exam answer sheets as well to maintain transparency.
Industry Interaction / Collaboration	Wide access to internet facility to inculcate online learning management resources. E-books, e-journal facility through DELNET for carrying out project works. Learning through Field Work, Industrial visit, summer school. Enhancement of learning skills of the Students through participation in different seminars
Admission of Students	Inclusion of field work, industrial visit and educational excursion at both Undergraduate and Post graduate levels. Complementing traditional written examination with Project work and seminar presentation based evaluation.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The College has its own website and uses e mail to contact all. This also gives accessibility to the Principal and the Management Committee to scrutinize and verify all the activities conducted by different departments and faculties of the

	College and further facilitate growth and innovation in the smooth functioning of the College. It also has Implemented Social Media Platforms, SMS system for dissemination of information including regular notice to all stakeholders. College also uses Digital Signage, ICT enabled seminar hall and auditorium
Administration	Notice display system for students and other stakeholder. Regular exercises of e-tendering process through Govt. portal. Regular exercises of PFMS portal to upload expenditure related to Govt. fund.
Finance and Accounts	Fully computerized office and accounts section. Maintenance of the college accounts through Tally. Reception of salary fund from Govt. NET Banking
Student Admission and Support	For constant support and assistance to the student community online tools are used to keep in touch and inform them about various notices time to time. Notices on the website and feedback forms are provided to the students. Besides that online messages and short messaging services are also used to inform and notify students about different academic and official activities. The teaching faculty has also created google groups and whatsapp groups to post updates and news related to academic and official documents
Examination	? The College conducts Semester Wise examination smoothly. Notices related to exams are also posted and updated on priority basis. System is Student Friendly.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Mrs Ratna Sharma	NOT APPLICABLE	Principals' Association of Non Govt. Affiliated Colleges,, GNDU, Amritsar	2000
2020	Dr. Maneeta Kahlon	One Week online	NOT APPLICABLE	950

		International Training Workshop" on "Revised assessment and Accreditation of NAAC" for Colleges Guru Nanak Girls College College,Yamuna Nagar 13th May to 19th May 2020.			
2020	Mrs. Deepak Jyoti	One Week online International Training Workshop" on "Revised assessment and Accreditation of NAAC" for Colleges Guru Nanak Girls College College,Yamuna Nagar 13th May to 19th May 2020.	NOT APPLICABLE		950
2020	Mrs. Parveen Saini	One Week online International Training Workshop" on "Revised assessment and Accreditation of NAAC" for Colleges Guru Nanak Girls College College,Yamuna Nagar 13th May to 19th May 2020.	NOT APPLICABLE		950
2020	Mrs. Neenu Sharma	One Week online International Training Workshop" on "Revised assessment and Accreditation of NAAC" for Colleges Guru Nanak Girls	NOT APPLICABLE		950

		College College,Yamuna Nagar 13th May to 19th May 2020.		
2020	Mrs.Sunita Verma	One Week online International Training Workshop" on "Revised assessment and Accreditation of NAAC" for Colleges Guru Nanak Girls College College,Yamuna Nagar 13th May to 19th May 2020.	NOT APPLICABLE	950

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Nill	Nill	Nill	Nill	Nill	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Five days International workshop on " Skill Development" organized by Community College, Gujrawala Guru nanak khalsa College , Ludhiana	1	27/04/2020	01/05/2020	5
10 days Faculty	1	11/05/2020	20/05/2020	10

Development Programme on "Deep Learning and its Applications" by Electronics and ICT Academy Indian Institute of Technology , Roorkee				
Online Faculty Enrichment Programme on Research Methodology: Tools and Techniques held at Mannar Thirumalai Naiker College, Madurai.	1	13/05/2020	19/05/2020	7
International Training Workshop on NAAC Framework for Colleges organized by Guru.Nanak Girls College, Yamuna Nagar	5	13/05/2020	19/05/2020	7
"Faculty Development Program" organized by Guru Nanak College (Autonomous) , Guru Nanak Salai ,Velachery, Chennai	1	20/05/2020	25/05/2020	6
Six days Faculty Development Programme conducted by Department of B.Com (General) Shift II, Guru Nanak College (Autonomous) , Chennai	2	20/05/2020	25/05/2020	6
Six days National Worksh	1	24/06/2020	29/06/2020	6

op(Faculty Development Programme) on" Managing Virtual Classrooms and open Educational Resources" Organized by Centre for Academic Leadership and Educational Man agement(CALEM), Panjab University, Chandigarh in Collaboration wi				
'National Workshop on Statistical Analysis using SPSS' organized by Lovely Professional University,	1	26/05/2020	30/05/2020	5
Five Day Online Faculty Development Programme on "Evolution from offline to online" organised by Satish Pradhan Dynanasadhana College, Thane, Mumbai	7	30/05/2020	03/06/2020	5
One Week Online Faculty Development Programme on "Research Methodology: Tools Techniques" Under Pandit Madan Mohan Malviya National Mission on Teachers and Training Scheme of Mhrd, Govt. Of India	2	05/06/2020	11/06/2020	7

organised by Atma Ram Sanatam Dharma College, Unive				

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Staff Fund 50 Fee concession for employees children in education. Transport facility.	• Festival advances. • Loans for housing, vehicle and medical needs • Fee concession for employee children in education. • Transport facility	Scholarship by Management • Scholarship for Sports/budding aritists Students • Counselling • Earn and learn Accommodation (hostel facility) • Free medical facility. • Play grounds and gymnasium, meditation hall, • Yoga practice centre. Recreational facilities.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institute maintains finance and accounts systematically. Management takes periodic review of financial position of the organisation. Institution conducts internal and external financial audits regularly. Internal audit is conducted after every six months. External audit is conducted after end of accounting period. Audit report and audited statements of accounts are discussed in College Development Committee and also submitted with Governing Council. Queries and suggestions are resolved satisfactorily. The institute also ensures timely submission of audited utilisation certificate to various funding agencies.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

2725670

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority

Academic	No	Nill	Yes	IQAC/Academic Audit Committee
Administrative	No	Nill	Yes	Governing Body/Bursar/ CA

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Providing valuable suggestion for development of the institution• Pointing out the weaknesses of the college related to Departments and suggestions for rectification. • Communicating views which the students feel shy to communicate directly to the teachers about the college and the department.

6.5.3 – Development programmes for support staff (at least three)

• Monetary help during Covid • Sports • Regular free Covid -19 test.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Arrangement of National and International Conferences. • Arrangement of Seminar, Workshop and Conferences at regular intervals. • Steps taken towards campus drives for placement of final year Students

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Dept. of Sanskrit organized Extension Lecture by Dr Ashish of Desh Bandu College , Delhi University, Delhi	19/06/2019	19/07/2019	19/07/2019	150
2019	Postgraduate Department of Fashion Designing conducted three - day workshop. The workshop was conducted by Mrs. Somi Dhanjal, representative of Pidilite	08/08/2019	08/08/2019	10/08/2019	50

2019	Industry. The workshop was greatly appreciated by staff and students				
2019	Postgraduate Punjabi department organized extension lecture under IQAC. Dr. Kawaljit Singh, Principal SGAD College, Khadoor Sahib delivered his lecture on the topic "Guru Nanak bani Aasa di vaar : social aspects."	09/08/2019	09/08/2019	09/08/2019	150
2019	Department of Home Science conducted an awareness lecture for staff and students on naturopathy. The speaker was Mr. Ranjit Singh of Shine Care India Ltd from Chandigarh. He spoke about natural ways to achieve holistic health.	23/08/2019	23/08/2019	23/08/2019	160
2019	Home Science and NSS Dept celebrated Poshan Maah by	14/09/2019	14/09/2019	14/09/2019	500

	organizing lectures on Iron Deficiency-Anemia and Role of Calcium in maintaining health of women. Ms Minna Bagga specialist in Nutrition and Dietetics from S R Govt college Amritsar.				
2019	NSS and Science Departments, organized extension lecture on Jal Shakti Abhiyan under Water Conservation Campaign and Swachhta Pakhwada under the guidance of MHRD, Govt. of India. The resource person was Prof. Dr. Anish Dua, Dept. of Zoology, GNDU.	18/09/2019	18/09/2019	18/09/2019	500
2019	Enlightenment Minds The Psychology Club organized an Extension lecture on Understanding Mental Illness , Dr. Rupinder Babbar MO (Psychiatry) in Civil Hospital,	21/09/2019	21/09/2019	21/09/2019	200

2019	Gurdaspur delivered her lecture on the causes of different Mental Illnesse.				
2019	Red Ribbon Club and NSS Department organised seminar on Drug Abuse.	18/10/2019	18/10/2019	18/10/2019	500
2019	IQAC organised a workshop on NAAC reaccreditation. The workshop was conducted by Dr. Renu Bhardwaj, Director IQAC, GNDU, Amritsar. She guided and explained the ideology of NAAC and the manner of compilation of SSR.	25/10/2019	25/10/2019	25/10/2019	86
2019	PG Department of Computer Science and IT organized 2 days workshop on "Operating system Networking" by Er. Manav Mahajan, Director, Atec Education Centre, Gurdaspur.	01/11/2019	01/11/2019	02/11/2019	125
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Leadership camp organized by Punjab youth services	01/08/2019	10/08/2019	8	Nill
International Youth day	23/08/2019	23/08/2019	280	Nill
Women Equality Day	26/08/2019	26/08/2019	250	Nill
Mahila sammelan	26/10/2019	26/10/2019	180	Nill
World AIDS Day	04/12/2019	04/12/2019	220	Nill
First Aid and Home nursing	15/01/2020	15/01/2020	190	Nill
Workshop on Healthy cooking and Skin care	16/01/2020	16/01/2020	400	Nill
National Girl Child Day	24/01/2020	24/01/2020	370	Nill
International Women Day	08/03/2020	08/03/2020	400	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Installation of ample number of Power Saving LED lights as well as solar system in college

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	4
Ramp/Rails	Yes	4
Rest Rooms	Yes	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	1	1	06/06/2020	1	Masks distribute	Covid-19	50

					d to 200 Inmates of Leper's Colony Dinanagar and 500 Masks for needy villagers		
2020	1	1	17/06/2020	1	According to directions of State Govt.COVA app was downloaded by Staff and Students to make Mission Fateh success.	Covid-19	1500
2020	1	1	24/07/2019	1	Tree Plantation	Deforestation	200
2019	1	1	06/08/2019	1	vermicomposting	(solid waste management and water conservation	100
2019	1	1	10/10/2019	1	harmful effects like environmental pollution etc. of burning stubble	Environmental pollution	150
2020	1	1	04/04/2020	1	A cheque presented to Samarpan Society, Gurdaspur.	Covid-19	15
2020	1	1	08/05/2020	1	Fashion Designing Department of Our college to distribute	Covid-19	25

				masks to the employees of Police Department on duty who are serving us during Covid-19		

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospectus 2019-20 for all students	11/06/2019	A code of conduct for students is illustrated in the prospectus

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Kargil Vijay Diwas	26/07/2019	26/07/2019	200
World Nature Conservation Day	29/07/2019	29/07/2019	150
Raksha Bandhan Celebration	14/08/2019	14/08/2019	50
Sanskrit Week	12/08/2019	17/08/2019	60
Sadbhawna Diwas	20/08/2019	20/08/2019	200
World Senior Citizens' Day	21/08/2019	21/08/2019	50
International Youth Day	23/08/2019	23/08/2019	400
Women Equality Day	26/08/2019	26/08/2019	250
Janamashtmi Celebration	27/08/2019	27/08/2019	400
Teej festival	31/08/2019	31/08/2019	1875

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• Rainwater harvesting. • Use of organic manures and fertilizers in the college lawn • Installation of ample number of Power Saving LED lights in both Campus • Planting of plants trees (both perennial seasonal) inside / outside the campus • Solar light

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE -1: Mentoring system 1. Title of the Practice: Mentoring System 2. Objectives of the Practice 1. To create an informal informative association between mentor and mentee 2. To provide better guidance and support to the students' needs 3. To provide teachers to build the overall personality of the

student, who can contribute to nation building activities. 3. The Context Considering the feedback received from mentees and their mentors, changes were made to the format wherein questions were more direct. Questions were asked across the six semesters as per their relevance to the students need for that semester or year. An attempt was made to get quantitative data for some questions, which could be used to make more meaningful decisions in future for student community at large. Two formal meetings with individual students or group of 45 students in a year is arranged by the Counseling Cell wherein the students mention their academic background, interests and their aspirations and goals, family back ground and expectations from the college. In the next semester, another meeting with students is planned to know their experiences, evaluate their performance and ask suggestions for improving college facilities and functioning. The mentor looks at the attendance and performance of individual student and suitable measures are taken. Parents are intimated about their wards performance and separate parent meetings are held in chronic cases to report. Students are also encouraged to participate in literary, fine arts, performing arts and sports depending on their interest and talent. Students identified with personal difficulties and low self-esteem are guided to the counseling cell of the college. Depending on the year and semester questions asked reflect the need of students and appropriate response from mentor is expected. Mentor also note the information to certain question in qualitative format for its analysis. Evidence of Success This is an ongoing process for the student in her three years (six semester) duration in the college. The outcomes of this process can be evaluated both objectively and subjectively. For most students the academic progression has seen an upward trajectory suggesting better performance with every year. Examples of students can be cited wherein the progress has been phenomenal. Students grow in their values and better understanding of the subjects. Quantitative data was useful for some questions and the responses analyzed will help student's issues to some extent. 6. Problems Encountered and Resources Required Time to undertake this activity is an important factor for both the mentor and mentee to make the best of this process. With fixed meeting schedules every semester this factor is taken care but the number of students in large classes becomes a difficult task for mentor to have a strong hold over the students' performance . To collect quantitative data for questions is also a tedious task for the mentors and better ways to accommodate the same has to be reconsidered. BEST PRACTICE -2: Green initiatives Title of the Practice: Green initiatives to inculcate green consciousness in students and plan actions to save our environment and to be one with Nature. Objectives of the Practice "Save the nature to save the future, make safer environment for better tomorrow" We plan various activities to perpetuate green consciousness in our students, with a firm belief that these activities will enhance their awareness and influence their independent thinking abilities to make simple practical attentions in their personal and professional lives that can have a long term impact on improving our environment. Institute has a compost waste where all wet waste from canteen/hostel mess is converted in manure and used in gardening. These initiatives demonstrate institutes' commitment for environment sustainability and inspire students to take up responsible steps for better environment. We plan activities and awareness session about various dimensions such as global warming, global plastic problems, increasing generation of electronic waste, effect of unrestricted use of electricity on environment so that students can take informed steps in their individual capacity and alter their lifestyle to respect nature and not take it for granted. Problems Encountered and Resources Required : Maintenance of compost pit needs skilled manpower to regularly take care of the pit and to use compost in gardening.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Founded and managed as a college for women, the management is committed to the education of women with commitment to diversity and inclusion. A majority of the college students are first generation learners from remote, rural areas of Dinanagar / Gurdaspur. There are some from orthodox and conservative backgrounds who, but for a girls' college like ours would not have been allowed by their patriarchal families to pursue higher education. The fact that they can do so at our college is a sense of pride for us, for it meets the National Development Goals of delaying the age of marriage by upto 5years and ensures that the mothers of the coming generation are all graduates. Here is a physically safe and secure as well as emotionally and spiritually nurturing environment for them to learn and grow. In the humanities stream, even students with a low percentage are welcomed, mentored, tutored and given equal,free and fair opportunities to participate in all activities on campus. Needless to say they are our proudest successes when the lesson learnt at college in class and outside it teaches them to stand on their own feet financially, emotionally and spiritually. Management and Faculty provide tremendous emotional support to students. Woman centered mentoring is in place for all students. At times of personal and family bereavement faculty and management visit homes and provide unstinted support. Faculty interacts with parents whenever required. Timely intervention is carried out when faculty feels students may be in danger or unstable in any way. In 2019-20 the management has extended financial support to students and members of the local community of an amount of Rs.15, 63,726. . Days of National importance and days significant to the State of Punjab are celebrated with prayer, talks and student activities. Sometimes teachers follow bilingual mode of instruction for the benefit of students. Student grievances regarding evaluation and results are addressed promptly. The college conducts various activities to ensure student centric learning environment. Curriculum enrichment is ensured through outreach and extension programmes in which faculty and students participate. Field trips, inter-departmental activities and programs organised with collaborative support from organizations of national repute provide invaluable national and even international exposure to our rural students. Our NSS group is vibrant and dynamic fostering leadership and believes in the mission of altruistic and ethical service. At seminars, workshops and conferences, students are given key leadership roles. They are encouraged to participate across departments in co-curricular and extra-curricular activities on and off campus. Sensitivity to the environment and eco consciousness is fostered on our campus in every activity that is pursued. The college is delighted to report that the learning outcome of students is portrayed by many of our students' progression to other HEI. All of the above is followed and pursued by all stakeholders with faith, hope and trust in God and in keeping with the principles of Truth, Service and Integrity. Faculty and Management at SDAM College believe that their true role is the transformation of

Provide the weblink of the institution

http://shantidevicollege.org/campus/institutional-distinctiveness

8.Future Plans of Actions for Next Academic Year

• Academics 1. To organise interdisciplinary seminars, workshops, conferences. 2. Regular workshops and extra courses pertaining to the course curriculum to be organised. • Development programmes and collaborations 1. To encourage faculty members to start thinking about new courses. 2. Efforts to increase the number of

collaborations with organisations 3. To establish faculty and student exchange programmes. • Research and innovations 1. To explore possibilities for active industry participation. 2. To increase publication of research papers in reputed journals with good impact factor. 3. Search for funding from reputed industry and corporate houses related to research projects excellence, promoting quality education with incomparable innovations in teaching and learning by empowering the manpower through innovative research and development. • Institutional social responsibility 1. Eco friendly measures to be adopted. 2. To organise more community service activities to contribute to the wellness of the society. 3. To implement the existing awareness programmes on environmental issues. • Welfare programmes 1. To increase number of student internships, 2. To help fatherless children, to support financially weak students, help students with very serious medical crisis. • Administrative 1. To enhance infrastructural development. 2. Ensuring interactive feedback, analysis monitoring. 3. Offer specific and targeted training to teachers students. 4. Academic audit (Internal/External) for continuous of academic up gradation. 5. Introduction of academic autonomy in UG, PG courses.