

Meeting: July 15,2019

Meeting Notice

Dt: 12 July,2019

To all the members of IQAC

Sub: IQAC – Convening the meeting of the members of IQAC on 15 July 2019 at 1:30 pm in IQAC Room.

With reference to the subject cited above, I am sending the agenda of the meeting for your kind perusal. You are kindly requested to make it convenient to attend the meeting.

Agenda:

- a. To discuss the action taken on the minutes of the previous meetings.
- b. To discuss Admission Process.
- c. To discuss the results Even Semester (II, IV& VI).
- d. To form scholarship committee to scrutinize the needy and deserving students.
- e. To form various administrative committees
- f. To form Buddy Groups.
- g. Plan of Action for 2019-20
- h. To induct students in NCC/NSS
- i. To discuss the Student Satisfaction Survey forms.
- j. Allocation of Budget to different departments.
- k. Extension activities of NSS/NCC/ Red Cross/youth Welfare Dept. to be conducted in 2019
- l. To conduct extension lectures.
- m. Any other matter with the permission of the chair.

Principal,

Mrs. Ratna Sharma

Chairperson

IQAC

Principal
Shanti Devi Arya Mahila College
Dhianager (Distt. Gurdaspur)

Maneeta
Dr. Maneeta Kahlon
IQAC Coordinator

Minutes of the Meeting held on 15 July 2019

The meeting of IQAC was held on 15 July 2019 at 01:30 PM in the IQAC Room of SDAM College, Dinanagar. The following members attended this meeting:

1. Mrs. Ratna Sharma (Principal, Chairman IQAC)
2. Dr. Maneeta Kahlon (Co-ordinator, IQAC)
3. Dr. Parabjit Kaur (Vice- Principal)
4. Dr. Kulwinder Kaur Chhina,
5. Dr. Sushma Gupta
6. Dr. Reena Talwar
7. Mrs. Randeep Dhoot
8. Mrs. Sangeeta Malhotra
9. Mrs. Deepak Jyoti
10. Dr. Anjna Malhotra
11. Sh. DharamIndu Gupta Ji
12. Sh. Rakesh Joshi
13. Sh. Anil Gupta Ji
14. Dr. Poonam Mahajan, Alumni Member

Members who did not attend the meeting

1. Sh. Gandhrav Mahajan

Principal
Shanti Devi Arya Mahila College
Dinanagar (Distt. Gurdaspur)

Maneeta
Dr. Maneeta Kahlon
IQAC Coordinator

1. Chairperson Principal Ratna Sharma welcomed all the members. In her opening remarks, she briefed the members about the importance and focus of meeting in view of the imminent 3rd cycle NAAC Accreditation. She suggested to speed-up the preparation of SSR and necessary steps that are to be taken to complete the process at the earliest.
2. Chairperson further briefed that the institution provides Quality Education through Curriculum Development, Faculty Development, Update of Facilities and Continual Improvement following which chairperson invited Dr. Maneeta Kahlon, Co-ordinator, IQAC to brief with members present about the functions of IQAC and various administrative units associated with IQAC. Dr. Maneeta Kahlon presented about the functions of various supportive units on the quality related initiatives and their implementations. She then explained the role of IQAC in exploring new avenues for continuous quality improvement. Chairperson briefed about various agenda points namely strengthening placement/career guidance/higher studies, improvements in student centric learning, and use of technology in education.
3. Chair Person shared information captured during admission process and the feedback given by members of Committee of 2018-2019.
4. The consolidated final copy of the Time table was discussed for implementation.
5. Preparatory measures for the workshop on IQAC for quality enhancement were discussed.
6. Chairperson congratulated NSS Dept. for the adoption of Village Bada Sahowal for NSS activities.
7. Chairperson advised IQAC Coordinator Dr. Maneeta Kahlon to organize Induction Programme for newly recruited staff.
8. Members of the IQAC gave suggestions to include following celebrations and activities for 2019-20.
 - a. Celebration of National Days: Independence Day, Gandhi Jayanti, Unity Day and Republic Day.
 - b. Celebration of Teachers' Day, Teej, Janam Ashtami, Swami Dayanand Jayanti, 550 Birth Anniversary of Guru Nanak Dev Ji and birth anniversary and martyrdom of great freedom fighters.
 - c. Celebration of Hindi Day on 14th September, Punjabi Saptah in first week of November and Sanskrit Day on 7th August by the concerned departments.
 - d. Celebration of at least two important days of every month by NCC, NSS, YRC, Youth Welfare Deptt. to generate awareness among students regarding these days.
9. Chairperson thanked the members for their active participation.

Principal
Shanti Devi Arya Mahila College
Dinanagar (Distt. Gurdaspur)

Maneeta
Dr. Maneeta Kahlon
IQAC Coordinator

Action Taken Report

- a. Five Members Scholarship Committee to scrutinize the needy and deserving students formulated. Dr. Parbjit Kaur from Arts Faculty, Mrs. Sunita Verma from Science faculty, Mrs. Deepak Jyoti from Computer Dept., Mrs. Neenu from Commerce Dept., Mrs. Meenu Gupta from FD dept. were nominated as the members of committee.
- b. Various administrative committees were formulated by the chairperson Mrs. Ratna Sharma.
 - i. Discipline Committee
 - ii. Library Committee
 - iii. Hostel Committee
 - iv. Grievance Cell
 - v. College Beautification Committee
 - vi. Placement cell
 - vii. Alumni Committee
 - viii. Parent Teacher Association
 - ix. Purchase Committee
 - x. Anti-Sexual Harassment Cell
 - xi. Time-Table Committee
 - xii. Examination Committee
- c. Chairperson assigned the duty to formulate Buddy Groups to Dr. Reena Talwar.
- d. Chairperson assigned the duty to complete AQAR to Dr. Maneeta Kahlon, Coordinator- IQAC.
- e. Extension lectures were conducted by all the departments of the college as per the scheduled discussed.

Principal
Shanti Devi Arya Mahila College
Dinanagar (Distt. Gurdaspur)

Maneeta
Dr. Maneeta Kahlon
IQAC Coordinator

Meeting: 23-Sep-2019

Meeting Notice

Dt: 21-Sep-2010

To all the members of IQAC

Sub: IQAC – Convening the meeting of the members of IQAC on 23 September 2019 at 12:30 pm in IQAC Room.

With reference to the subject cited above, I am sending the agenda of the meeting for your kind perusal. You are kindly requested to make it convenient to attend the meeting.

Agenda:

- a. To discuss the action taken on the minutes of the previous meetings.
- b. To discuss the strategy for Youth Festival.
- c. To form Committee for INSPIRE
- d. To discuss to apply for new courses and subjects to the Guru Nanak Dev University, Amritsar.
- e. To analyze the results of house test.
- f. To start remedial classes for slow learners and special classes for meritorious students.
- g. To assign duties for organizing Cultural Mela and Exhibition Cum Sale.
- h. To conduct extension lectures, Workshops and Seminars.
- i. To discuss the plan for educational and cultural trips.
- j. Any other matter with the permission of the chair.

Principal,

Mrs. Ratna Sharma

Chairperson

IQAC

Principal
Shanti Devi Arya Mahila College
Dinanagar (Distt. Gurdaspur)

Maneeta

Dr. Maneeta Kahlon
IQAC Coordinator

MEETING

The meeting of IQAC was held on 23 September 2019 at 12:30 PM in the IQAC Room of SDAM College, Dinanagar . The following members attended this meeting:

1. Mrs. Ratna Sharma (Principal, Chairman IQAC)
2. Dr. Maneeta Kahlon (Co-ordinator, IQAC)
3. Dr. Parabjit Kaur (Vice- Principal)
4. Dr. Kulwinder Kaur Chhina,
5. Dr. Sushma Gupta
6. Dr. Reena Talwar
7. Mrs. Randeep Dhoot
8. Mrs. Sangeeta Malhotra
9. Mrs. Deepak Jyoti
10. Sh. DharamIndu Gupta Ji
11. Sh. Rakesh Joshi
12. Sh. Anil Gupta Ji
13. Dr. Poonam Mahajan, Alumni Member

Members who did not attend the meeting

1. Dr. Anjna Malhotra

Principal
Shanti Devi Arya Mahila College
Dinanagar (Distt. Gurdaspur)

Maneeta
Dr. Maneeta Kahlon
IQAC Coordinator

As this is the ritual of the college, meeting started with recitation of Gyatri Mantra.

1. Minutes of previous meeting were confirmed.
2. Preparatory measures for the workshop on IQAC for quality enhancement were discussed.
3. Chairperson assigned duties to all staff members for effective participation in Youth Festival to maintain championship trophy for 11th time.
4. Chairperson congratulated NCC and NSS Dept. for their excellent performance during various NCC camps and activities done by both departments.
5. Members of IQAC reviewed the reports of different committees of the college for setting the benchmarks/parameters for the various academic, administrative, research and extension activities of the college.
6. For securing good results in university exams, chairperson advised all the teachers to identify slow learners and to start their remedial classes. It is also decided to start special classes for meritorious students in the month of October.
7. All science departments need to identify and make a group of INSPIRE scholarship students and encourage them to do research projects under the mentoring of their teachers. INSPIRE program is a flagship scheme of the Department of Science & Technology (DST) under the Ministry of Science & Technology, Government of India, to engage young talents for the study of Science and Technology and pursue research as a career. Chair Person asked teacher- members to encourage their colleagues in science departments to make a group of INSPIRE group of scholars, from nearby schools as this would also help to facilitate admission process next year.
8. Chairperson asked to Social Sciences, Science, Computers and Commerce departments to organize educational trips and Language departments to organize cultural trips.
9. Chairperson allotted dates to all departments for organizing extension lectures and seminars.
10. Chairperson suggested to Fashion Designing and Home Science department to organize Exhibition Cum Sale to celebrate Karvachauth and Diwali.
11. College applied two subjects (Public Administration and Religious studies) and two diplomas to University
12. Chairperson thanked the members for their active participation.

Principal
Shanti Devi Arya Mahila College
Dhianagar (Distt. Gurdaspur)

Maneeta

Dr. Maneeta Kahlon
IQAC Coordinator

Action Taken Report

1. Youth Welfare Department under Dr. Kulwinder Kaur participated in Youth Festival and maintained championship trophy.
2. Maths, Computers, Economics, Science and English Department started Remedial Classes for slow learners and special classes for meritorious students for securing good results in university exams.
3. INSPIRE program was conducted by Science Department under the guidance of Mrs. Parveen Saini from 15th Nov. to 19th Nov, 2019. This programme was sponsored by Department of Science & Technology (DST) under the Ministry of Science & Technology, Government of India, to engage young talents for the study of Science and Technology and pursue research as a career. There were 189 students of 32 institutions from Distt. Pathankot and Gurdaspur. There were 126 girls and 63 boys who attended this camp.
5. Home Science and NSS Dept celebrated Poshan Maah on 14th Sep, 2019 by organizing
4. History Department celebrated Saragarhi Day on 12th Sep. 2019. Sh. Raj Kumar Sharma, Retd. Principal, renowned historian and secretary, District Heritage Society Gurdaspur delivered an Extension lecture on the Battle of Saragarhi. On the occasion of remembrance of Battle of Saragarhi, movie titled "Kesari" was also shown to the students of history department in college seminar Hall.
- lectures on Iron Deficiency-Anemia and Role of Calcium in maintaining health of women. Ms Minna Bagga specialist in Nutrition and Dietetics from S R Govt college Amritsar and Mrs Guljeet kaur Sr Dietitian from Fortis Escort Hospital, Amritsar were the main speakers.
6. Post Graduate Hindi Department celebrated Hindi Pakhwara. Dr.Sudha Jatinder HOD Hindi Dept.of GNDU Amritsar delivered her lecture on the topic of "Bhashaon Ka Vargikaran" on 17th Sep, 2019.
7. "Enlightenment Minds" The Psychology Club organized an Extension lecture on "Understanding Mental Illness", Dr. Rupinder Babbar MO(Psychiatry) in Civil Hospital, Gurdaspur delivered her lecture on the causes of different Mental Illnesses mainly stress on 21st Sep. 2019.
8. IQAC organised a workshop on NAAC reaccreditation on 25 Oct, 2019. The workshop was conducted by Dr. Renu Bhardwaj, Director IQAC, GNDU, Amritsar. She guided and explained the ideology of NAAC and the manner of compilation of SSR.
9. Mahila sammelan was organized on 26th Oct, 2019. Dr. Reena and Dr. Anjna were the main speakers on this occasion. Dr. Reena expressed her views on Maharishi Dayanand: life and philosophy, Dr Anjna expressed her views on Maharishi Dayanand's contribution in women's upliftment.
10. Vigilance Awareness Seminar was held in Seminar hall on 3rd Nov, 2019. In this seminar DSP Kawaljeet Kaur, Sub Inspector Kamal Singh, Sub Inspector Vikram Singh and Lt. Dr. Anjna Malhotra shared their views with students.

Principal
Shanti Devi Arya Mahila College
Dinanagar (Distt. Gurdaspur)

Maneeta
Dr. Maneeta Kahlon
IQAC Coordinator

11. Indira Gandhi Studies Centre organized seminar on National Legal Services in collaboration with DLSA on 23rd Nov. Advocate Prabhdeep Singh Sandhu and Advocate Kamal Kishore Attari and Dr. Anjna Malhotra addressed the students and awared students about different acts of government for the establishment of welfare state.
12. Under Travel and Tour Programme, Trip of 185 students & 6 teachers was organized to "Wonderland" at Jalandhar on 15th Sep,2019. Chairperson allotted dates to all departments for organizing extension lectures and seminars.
13. Science departments organized Educational Trip to Pushpa Gujral Science City, Kapurthala. 197 Students and 6 teachers participated in this Trip on 25th Oct, 2019.
14. On the occasion of 550th birth anniversary of Shri Guru Nanak Dev Ji students and staff visited Dera Baba Nanak.
15. Different Inter-Classes Competitions were organized by Home Science, Fine Arts, Fashion Designing and Political Science Department.
16. Fashion Designing, Cosmetology and Home Science department to organized Exhibition Cum Sale to celebrate Karvachauth and Diwali.

Principal
Shanti Devi Arya Mahila College
Dinanagar (Distt. Gurdaspur)

Maneeta

Dr. Maneeta Kahlon
IQAC Coordinator

Meeting: January 17, 2020

Meeting Notice

Dt: 14 January 2020

To all the members of IQAC

Sub: IQAC – Convening the meeting of the members of IQAC on 16 January 2020 at 12:30 pm in IQAC Room.

With reference to the subject cited above, I am sending the agenda of the meeting for your kind perusal. You are kindly requested to make it convenient to attend the meeting.

Agenda:

- i. To discuss the action taken on the minutes of the previous meetings.
- ii. To discuss Teachers' Self Appraisal Forms and Students' Feedback Forms.
- iii. To form committees for organizing imperative functions like Convocation, Annual Prize Distribution Function and Sports Meet.
- iv. To conduct extension lectures and Seminars.
- v. To celebrate National girl child day and International women day.
- vi. To conduct internal exams in the month of March.
- vii. To discuss the enrollment of students in Add on Courses for 2019-20
- viii. To form team to analyze results which would be announced soon.
- ix. To organize Blood donation camp.
- x. To encourage teachers for active participation in Seminars and workshops.
- xi. To form committees for exit classes of PG and UG farewell.
- xii. Requirement of Infrastructure and staff for next session.
- xiii. To discuss the new courses and subjects to be applied to UGC.
- xiv. Any other matter with the permission of the chair.

Principal,

Mrs. Ratna Sharma

Chairperson

IQAC

Principal
Shanti Devi Arya Mahila College
Diu Nagar (Distt. Gurdaspur)

Maneeta

Dr. Maneeta Kahlon
IQAC Coordinator

Minutes of the Meeting held on 17 Jan. 2020

The meeting of IQAC was held on 17 Jan 2020 at 12:30 PM in the IQAC Room of SDAM College, Dianagar . The following members attended this meeting:

1. Mrs. Ratna Sharma (Principal, Chairman IQAC)
2. Dr. Maneeta Kahlon (Co-ordinator, IQAC)
3. Dr. Parabjit Kaur (Vice- Principal)
4. Dr. Kulwinder Kaur Chhina,
5. Dr. Sushma Gupta
6. Dr. Reena Talwar
7. Mrs. Sangeeta Malhotra
8. Mrs. Deepak Jyoti
9. Dr. Anjna Malhotra
10. Sh. DharamIndu Gupta Ji
11. Sh. Rakesh Joshi
12. Sh. Gandhrav Mahajan Ji
13. Dr. Poonam Mahajan, Alumni Member

Members who did not attend the meeting

1. Mrs. Randeep Dhoot
2. Sh. Anil Gupta Ji

Principal
Shanti Devi Arya Mahila College
Dianagar (Distt. Gurdaspur)

Maneeta

Dr. Maneeta Kahlon
IQAC Coordinator

As this is the ritual of the college, meeting started with recitation of Gyatri Mantra

1. Minutes of the previous meeting were confirmed.
2. The overall academic plan and progress of students was reviewed. Result analysis team was formed to analyze upcoming results.
3. IQAC Coordinator analysis the essentials for AQAR and asked the HODs to provide departmental activities reports. She also asked teachers to fill self-appraisal forms.
4. Chairperson fixed dates for Convocation, Annual Function and Sports Meet and committees were formed to organize different upcoming functions.
5. A Research Committee was set up to organize/supervise research related activities in the college involving and benefitting both students and faculty.
6. Controller of College Examinations Dr. Sushma Gupta discussed the exam schedule with members and it was decided unanimously that exams will be held in the month of March. Chairperson told all the HODs to ensure the completion of 75% of syllabus till exams.
7. Youth Welfare Coordinator Dr. Kulwinder Kaur Chhina discussed that on International Women Day, Youth Welfare Deptt. of the college is organizing International Seminar. Chairperson formed organizing committee for the smooth conduct of the seminar.
8. Chairperson gave dates to HODs of PG Departments, Dr. Anjna Malhotra, Coordinator of Dr. Ambedkar Studies Centre and Indira Gandhi Studies Centre to organize seminars and extension lectures.
9. Dr. Reena Talwar HOD, Sanskrit Vibagh, discussed the need to celebrate Dayanand Jayanti that is on 18 February. Chairperson permitted to organize Seminar cum Intra-college competitions for the celebration.
10. Academic Calendar for the next semester was designed, which is to be followed by each department.

Guidelines for internal administrative audit were set.

- i) Stock verification of various Departments
- ii) Application of leave rules – CL, Medical Leave, PIL
- iii) Attendance records

Principal
Shanti Devi Arya Mahila College
Dinanagar (Distt. Gurdaspur)

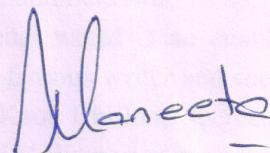
Maneeta

Dr. Maneeta Kahlon
IQAC Coordinator

iv) Service Book completion
 v) Procedures of Record Keeping
 vi) Automation/Use of IT/ Computerization.

9. It was discussed to apply for B.Voc in Fashion Designing as well PG Diploma in Web designing and B. Voc in Food Processing to UGC, New Delhi.

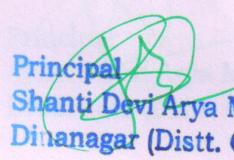

 Principal
 Shanti Devi Arya Mahila College
 Dhananagar (Distt. Gurdaspur)


 Maneeta

Dr. Maneeta Kahlon
 IQAC Coordinator

Action Taken Report

- i. A committee was organized under Dr. Sushma Gupta, Controller Examination, to evaluate final results of Odd Semesters.
- ii. IQAC Meeting was held and discussions were done and activities were planned of the even semester of 2019-20 on 17th Jan, 2020.
- iii. 7 Days NSS Camp was organized in college from 11th Jan-18th Jan, 2020.
- iv. Annual Athletic Meet was organized on 3rd March, 2020. Mr. Ranvir Singh Moodal, ADC Development, Co , Gurdaspur was the Chief Guest of the day. Students participated in different events like 100m Race, 200m Race, 400m Race, 800m Race, Sack Race, Chatty Race, Skipping Race, Triple Leg Race, Lemon spoon Race, Duck Race, Relay Race and Tug of War. Miss Angita (BA 4th Sem) was awarded with best Athlete Award for the year 2019-2020.
- v. Committees were formulated for organizing imperative functions like Convocation, Annual Function and Sports Meet
- vi. "World Cancer Awareness Day" was celebrated on 4th Feb,2020.during which Dr. Surinder Kaur Pannu (Renowned Gynecologist at Gurdaspur) was the main speaker.
- vii. Indira Gandhi Studies Center and Political science department organized UGC sponsored National Seminar on Contribution of Indira Gandhi in making and remaking of Indian Foreign policy on 14th Feb,2020. Dr. Baljit Singh Associate Prof. of Political Science department of Jammu University, Jammu delivered Keynote address, Dr. Rajesh, Associate Prof. of Social Science department, GNDU Amritsar, delivered inaugural speech. The inaugural session was presided over by Principal, Mrs. Ratna Sharma. Concept note was delivered by Dr. Anjna Malhotra, coordinator of the Indira Gandhi Studies Center. 1st technical session was presided by Dr J.S. Sekhon, Associate Prof. of Political Science department, Amritsar. Dr Babita Verma, of Political Science Department, Lakshmi Bhai college, New Delhi, Dr. Nirmal Singh, of Political Science Department, Doaba College Jalandhar, S. Harmeet Singh, of Political Science Department, Amritsar, Dr. Lalit, of political science Department, BUC College, batala, Dr. Vishal Bhardwaj, Sanskrit Department, GNDU Amritsar, Dr. Harjeet Singh, of political science Department, layalpur Khalsa college, Jalandhar, Dr. Gurnail Singh Malhi, of Political Science Department, Khalsa college, Amritsar, Miss Sucheta, of Political Science Department, GNDU college, Niari presented their research papers.
- viii. Sanskrit Department celebrated 196th Birth Anniversary of Maharishi Dayanand Saraswati on 18th Feb,2020. Dr. Dalbir Singh,Head, Department of Sanskrit GNDU was the chief guest of the function. Dr. Vishal Bhardwaj(Assistant Professor Department of Sanskrit, GNDU)said that we should inculcate Moral values in students by teaching them the philosophy of Maharishi Dayanand Saraswati
- ix. International conference (under CPE) on "Women: An equal world is an enabled world" was organized on 6th March, 2020. Mrs Surjit Kaur, famous writer and social activist of Canada, was the Chief Guest. Dr Kanwaljeet Kaur Dhillon, Secretary, National Women Federation of India and Chairperson, 'DISHA' Women organization,



 Principal
 Shanti Devi Arya Mahila College
 Dhananagar (Distt. Gurdaspur)



 Dr. Maneeta Kahlon
 IQAC Coordinator

Brampton Canada was the Keynote Addresses. Dr Harchand Singh Bedi, Director, Emigrants Study Centre GNDU presided over the inaugural session. Dr Jaspal Kaur, HOD, Dept of Pbi, University of Delhi, presided over the technical session. Dr Kuljit Kaur, Dept of Computer science GNDU, Amritsar, Dr Rachna Sharma ,Dept of Sociology, GNDU, Amritsar, Dr Aashish Kumar Delhi University and Dr Parminder Kaur Kahlon, Dept of Law GNDU Regional Centre Gurdaspur presented their research papers on various issues. Famous social activist of Norway, Mrs Kamaljit Natt, Shri Bakhshinder Singh, Journalist of Canada, Shri Gurbachan Jagpal Australia,Shri Charan Singh of Canada, Mrs Hardeep Kaur Feminist from Canada, Famous fiction writer Shri Nakshdeep Panjkoha from America, Shri Ashok Bhaura from America and famous Punjabi film actor S. Arwinder Bhatti expressed their views on women issues.

x. National Seminar under CPE on "Intellectual Property Rights" was organized Dr. Rishi Raj Sharma Professor and Associate Dean, at GNDU, RC, Gurdaspur was the Chief Guest, Dr Parminder Kaur, Associate Professor was the Keynote speaker, Dr Rajni Dhingra, Professor at VIPS, New Delhi was the special speaker and Prof. Dr Sanjeev Gupta from Central University Dharamshala was the chairperson

Due to COVID-19, the following activities were held online.

xi. Post graduate Deptt. Of Computer Science and IT organized a webinar On the topic "Role of Information Technology During Covid-19" on 23rd April, 2020. Dr. Hardeep Singh, Head & professor , Computer Science Deptt, GNDU AMRITSAR was the keynote speaker of the day. He clearly mentioned that Information Technology helped public to maintain the social attachment and relationship on social media by keeping physical distancing among them. He also elaborated the role of Information Technology in education to make it online education successful.Dr Harjot Kaur, Assistant professor & Incharge, Computer Science department, regional campus GNDU Gurdaspur, also enlightened the topic in many aspects like education, entertainment etc. Mrs. Upma Mahajan ,Principal Sumitra Devi Sr Sec School Dinanagar justified the main topic with many examples of her school.

xii. Sanskrit Dept. organised a Webinar on Conflict Management-Lessons From Panchatantra under the able guidance of Principal Mrs.Ratna Sharma on 15th May. Retd. Major general Amil Kumar Shori (Chairman,GGSD College,Kheri Gurna) delivered a very relevant lecture

xiii. Departments of Science, Under the guidance of Punjab Biodiversity Board, PSCST, Chandigarh, Organized Webinar and online presentation of Competitions like (Declamation, Poster making and Slogan writing) on online Celebration of International Biodiversity Day on 22nd May, 2020.Theme to celebrate this event was " Our solutions are in nature". The Resource person during the celebration was Dr.

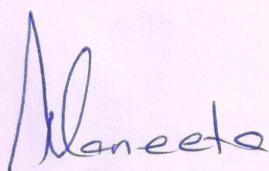
Renu Bhardwaj Professor in Department of Botanical and Environmental Sciences, Guru Nanak Dev University, Amritsar.

xiv. Dr. Ambedkar Study Centre of SDAM College Diananagar organized a UGC sponsored International Webinar "Impact of Covid-19 on the Socio-Political environment of the world" on 26th May, 2020. 240 participants from around 15 States of India Participated in this webinar. Dr. Rajesh Kumar, HOD Social Science Dept. GNDU Amritsar, Dr. Nividita Das Kundu ,York University, Toronto, Prashant Srivastava, Director, South Asia, Seneca College, Toronto, Canada. Dr. Pawan Kumar, Director operations,Canada, India foundation. Canada. Dr. Gowher Ahmed Naik,LPU Jalandhar.Dr. Chandramohan Upadhyay, Associate Professor, Kisan PG College Bahaich UP were the main panelists of this Webinar. Dr. Anjna Malhotra, coordinated this Webinar.

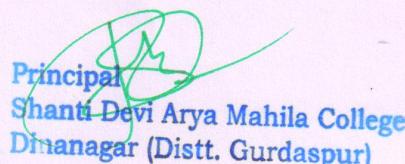
xv. Campus Placement Cell Under -IQAC organized a special Lecture Series on "Want to Learn About Cutting Edge Technology , Career Choices , Research Areas : Diversifying Careers on 30th May, 2020.

xvi. Department of Computers, Commerce, and Political Science applied new courses to UGC.

Note: Due to COVID-19 Pandemic some important functions like Annual Prize Distribution Function, Blood Donation Camp, Convocation, etc. couldn't be organized.



Dr. Maneeta Kahlon
IQAC Coordinator



Principal
Shanti Devi Arya Mahila College
Diananagar (Distt. Gurdaspur)

Meeting: 16 June 2020

Meeting Notice

Dt: 14 June 2020

To all the members of IQAC

Sub: IQAC – Convening the meeting of the members of IQAC on 16 June 2020 at 11:30 AM in IQAC Room.

With reference to the subject cited above, I am sending the agenda of the meeting for your kind perusal. You are kindly requested to make it convenient to attend the meeting.

Agenda of the Meeting:

As we are going through a very difficult situation because of COVID-19, this meeting was held to formulate a strategy encompassing the following points:

- a. To plan actions that should be taken to ensure safety of SDAM family.
- b. To chalk out admission strategy in this period of crisis.
- c. To discuss points regarding running of online revision classes for final semester students as university is planning to take exams of exit classes.
- d. To discuss submission of Community College Proposal.
- e. To deliberate over submission of B.voc and diploma proposals to UGC.
- f. To discuss the role of NSS/NCC/ Red Cross/Youth Welfare Dept. in this pandemic period.
- g. To conduct webinars.
- h. Any other matter with the permission of the chair

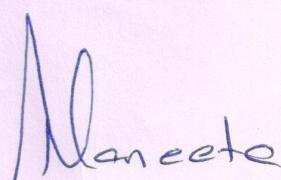
Director,

Mrs. Ratna Sharma

Chairperson

IQAC

Principal
Shanti Devi Arya Mahila College
Dinanagar (Distt. Gurdaspur)


Maneeta

Dr. Maneeta Kahlon
IQAC Coordinator

The meeting was held on 16 June 2020 at 11:30 AM in the IQAC Room of SDAM College, Dinanagar.

Due to COVID- 19 emergency, only members of regular teaching faculty attended this meeting.

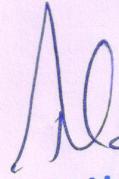
Members who attended the meeting:-

1. Mrs. Ratna Sharma (Principal, Chairman IQAC)
2. Dr. Maneeta Kahlon (Co-ordinator, IQAC)
3. Dr. Parabjit Kaur (Vice- Principal)
4. Dr. Kulwinder Kaur Chhina,
5. Dr. Sushma Gupta
6. Dr. Reena Talwar
7. Mrs. Randeep Dhoot
8. Mrs. Sangeeta Malhotra
9. Mrs. Deepak Jyoti
10. Dr. Anjna Malhotra
11. Sh. DharamIndu Gupta Ji
12. Sh. Rakesh Joshi
13. Sh. Anil Gupta Ji

Members who did not attend the meeting

1. Dr. Poonam Mahajan


 Principal
 Shanti Devi Arya Mahila College
 Dinanagar (Distt. Gurdaspur)


 Maneeta
 Dr. Maneeta Kahlon
 IQAC Coordinator

As this is the custom of the college, the meeting started with the recitation of Gayatri Mantra.

1. The staff congratulated Principal Mrs. Ratna Sharma on becoming the director of the college after her retirement.
2. Preparatory measures for the sanitization of college were discussed by the chairperson. Chairperson acquainted the staff with the safety measures adopted by the college as per directions from MHRD. College has purchased thermal scanner (for proper checking of temperature), sanitizers (to sanitize the whole college) and hand free sanitizers, for everybody's safety.
3. As per the instructions of State and Central Governments, GNDU has decided to conduct exams for exit classes. So, teachers suggested to take online tests of the students. Teachers also suggested to conduct online revision classes for students as it was not possible to conduct house exams and revision classes due to lockdown. Dr. Maneeta Kahlon, IQAC Coordinator told that teachers had been taking online classes to prepare students for exams in the lockdown period. But, very less number of students attended these classes. The chairperson told the staff to encourage students to attend online classes for maximum student participation.
4. The chairperson also appreciated the distribution of masks and sanitizers to poor people in the vicinity of the college by the NSS, NCC and FD Deptt.
5. NSS Coordinator, Mrs. Sangeeta Malhotra shared the activities done by NSS during this lockdown period. She told the staff about distribution of masks made by teachers and students, tree plantation on 5th June 2020 to celebrate environment day and sharing of NSS volunteer videos to aware people to stay safe, stay home.
6. Chairperson advised NCC, NSS and YRC to celebrate Tree Plantation Pakhwara by planting the saplings of Medicinal plants like Tulsi, Ashwaganda, Neem, Aloe vera etc. as these plants are now proved a blessing for humanity to fight with COVID-19.
7. Lt. Dr. Anjna Malhotra informed the staff about the selection of the PPT made by her to celebrate Vijay Diwas by DGNCC, Chandigarh.
8. NCC and NSS departments suggested online celebration of Yoga Day on 21st June 2020 and Drug De-addiction day on 26 June 2020. It was also suggested to celebrate Doctor's Day on 1st July 2020 to appreciate the services of doctors who have performed exceptionally well at this crucial juncture.
9. The chairperson congratulated the faculty members for the successful conduct of various National and International Webinars.
10. Teachers informed the director about their participation in various webinars and online FDPs.
11. The chairperson congratulated the Fine Arts and the FD departments for winning many online competitions.
12. In the end, the chairperson thanked all the members for their active participation.

Principal
Shanti Devi Arya Mahila College
Dinanagar (Gurdaspur)


Maneeta

Dr. Maneeta Kahlon
IQAC Coordinator

Action Taken Report

1. To ensure safety of SDAM family during Corona Pandemic, a Committee was organized under NCC, NSS, YRC and Youth Welfare Department. Members of the committee worked diligently to create awareness among the students and teachers to maintain hygiene and to follow safety rules.
2. Admission Committee was formed to help students to get online admission and to solve all the queries of the students regarding admission.
3. All teachers conducted online revision classes for final semester students as university took exams of exit classes.
4. Community College Proposal was submitted to UGC and UGC granted two B.Voc courses and 3 Diploma Courses to college.

Principal
Shanti Devi Arya Mahila College
Dinanagar (Gurdaspur)

Maneeta

Dr. Maneeta Kahlon
IQAC Coordinator